

Your Position

Your job	Senior Sports Field Specialist Mātanga Matua Papa Hākinakina
Your group	Infrastructure
Your team	Parks
Your manager	Manager Turf, Glen Jacobson
Your base	Council premises within Porirua

What's most important to us

Porirua City is our place. A great place to live, work and raise a family. We want everyone to feel welcome, whether they are visiting, living or working here.

Our strategic priorities are to:

- Commit to the health of Te Awarua-o-Porirua Harbour and its catchment through investment, advocacy and regulation
- Build towards a low carbon city and proactively address the challenges of climate change
- Create thriving communities where everyone can be safe and healthy – at home, work or play
- Keep tamariki and rangatahi at the heart of our city

How we work together:

- Whakakotahi - Team up
Mā te mahi tahi e puta ai he hua ki tō tātou hapori
Together we make a difference for our community
- Mahi Atamai - Work smart
Ka whakapātari i a tātou anō kia pai ake ai ngā hua
We challenge ourselves to do things better
- Whakatinanatia - Make it happen
Mā te whakapeto ngoi, me ngā pūkenga e tutuki ai ngā whāinga
We use our energy and skills to get things done

Your team's purpose

Infrastructure's purpose is to:

- lead the development and implementation of well-informed long-term strategy related to infrastructure and utility assets to meet the future needs of Porirua City
- manage and advise on infrastructure demand expected from growth and the city's capacity for development
- ensure the provision of transportation, water, stormwater, sewage disposal and solid waste services
- lead the development and implementation of harbour and catchment restoration strategy.

Your purpose

The Senior Sports Field Specialist's role is to:

- provide excellent maintenance and management of Porirua's A-Grade Ground, Porirua Park. You will ensure our Parks are in pristine condition for game day, meeting national and international turf standards, and;
- deliver the programme of day-to-day management and maintenance of our A grade grounds, and other turf areas throughout Porirua City.

Who you'll be working with

Your direct reports	<ul style="list-style-type: none">• None
Your indirect reports	<ul style="list-style-type: none">• None
External people and groups	<ul style="list-style-type: none">• Members of the public and community organisations• Sports clubs, stakeholders, Mexted Contractors• Other local authorities
Internal people and groups	<ul style="list-style-type: none">• Executive Leadership Team, managers and staff at all levels of the organisation

Your responsibilities

What you'll do	How you'll do it
Operational Delivery	<ul style="list-style-type: none"> • Bring your technical expertise and skills to ensure our A-Grade parks are kept in pristine condition • Deliver the programme of day-to-day management and maintenance of our A-grade grounds, and other turf areas throughout Porirua City. • Prepare sport grounds to meet expected standards for high level professional sport, such as A-League football and NPC Rugby • Maintain and improve all designated sport and other turf surfaces to a high standard, in accordance with Service Level Agreement standards and National Sports Codes requirements • Accurately carry out markings associated with all sporting codes required at the parks. • Operate and maintain grounds equipment to a high standard, including mowers, (rotary and reel), spreaders, sprayers, trimmers, painting equipment, and renovation equipment. Ensure daily cleaning of equipment used, and excellent checks and maintenance of machinery as required. Ensure any damage is reported to the Workshop in a timely manner. • Work with the Turf Manager and Team Leader to identify and implement fertiliser, irrigation, weed control and pest disease programs • Work with the Turf Manager and Team Leader to plan work schedules including all aspects of turf management and renovations • Provide leadership and some day-to-day direction to others working on the turf • Act as Team Leader Sports Fields in their absence and lead the team when required. • Work weekends as required for sport events and renovations • Provide friendly, positive and professional customer service excellence • Ensure all plant and vehicle monthly EROAD checks are completed • Actively participate in relevant training and development for your personal and professional development
Relationship Management	<ul style="list-style-type: none"> • Establish and maintain close working relationships with internal and external stakeholders, ensuring that relationships with key stakeholders are professional, positive and constructive
Health & Safety	<ul style="list-style-type: none"> • Take responsibility for your work environment, identify hazards and risks and ensure they are addressed • Use appropriately and undertake operator checks in accordance with manufacturer's instruction all vehicles, plant and equipment under the person's control • Safely and appropriately use vehicles and mechanical plant
Corporate Responsibilities	<ul style="list-style-type: none"> • Build commitment of our vision, strategic directions, values and services • Willingly undertake any duty required within the context of the position • Adhere to our Code of Conduct • Undertake civil defence and emergency management tasks as directed including participation in pre-event training and rostered duties during an emergency event

Your skills, experience and qualifications

It's essential that you have:	<ul style="list-style-type: none"> • Minimum of Level 3 Sports Turf qualification, ideally at Level 4 or working towards the qualification. • 5 years' practical experience in sports field turf management • Ability to work to programmed turf maintenance schedules • Experience in health & safety management in the workplace • Ability to supervise staff and provide activity direction, to ensure programmed maintenance schedules are carried out • Unrestricted New Zealand Drivers Licence • Able to meet the physical demands of the role, including maintaining weight below the weight limits for ride-on mowers/machinery. • Reliable and dependable with high levels of initiative • Large and small tractor driving experience • Growsafe certified chemical application certificate • Computer literacy • The ability to work weekends and seasonal overtime as required • A team player who contributes to the effective performance of our Parks Team • Understanding and commitment to health and safety in the workplace • Understanding and commitment to diverse workplaces • Understanding and commitment to the Treaty of Waitangi and bicultural issues
It'd be great if you also have:	<ul style="list-style-type: none"> • Class 2, forklift and tracks licences • NZQA qualification for using a tractor on and off road or equivalent

Last updated April 2025



Porirua City Council supports an inclusive and welcoming environment and is a member of Diversity Works.